

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE LOLETA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS WILL BE HELD**

**Thursday, April 16, 2026 at 7:00PM**

***LOCATION: LOLETA FIRE PROTECTION STATION  
567 PARK STREET  
LOLETA, CA 95551***

Meetings are regularly held on the third Thursday of every month at 7:00 p.m. in the fire station meeting hall. For agenda item consideration, all documents need to be submitted before noon 10 days preceding any meeting.

**AGENDA**

**1.) Call to Order:**

**2.) Roll Call:**

Seth Marks  
David Struve  
John Sarico  
Joel Geck-Moeller

**3.) Presiding Officers Announcements:**

**4.) Approval of Agenda Order:**

**5.) Consent Calendar:**

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately.

- A. Minutes of Board Meeting of March 19, 2026 (pg. 3-4)
- B. Period Closed Report 3/4/2026 to 4/2/2026 (pg. 5)

**6.) Public Comment:**

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff. Speakers addressing the Board may be limited to three minutes and a time limit on the overall length of oral communications may be imposed.

**7.) Written Communications:**

- A. March Calendar (pg. 6)

**8.) Staff Reports:**

- A. Water Meter Report (pg. 7)
- B. General Manager's Report (pg. 8)

**9.) New Business:**

- A. Consideration of 2026 Meeting Calendar (pg. 9)
- B. Discussion of Board Vacancy / Review of Letter of Interest (pg. 10-12)  
*No Action*

**10.) Old Business:**

**11.) Date of Future Meeting:**

May 21, 2026

**12.) Closed Session:**

**13.) Closed Session Report out:**

**14.) Announcements:**

**15.) Adjournment:**

Motion: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

Time \_\_\_\_\_

**ADA Compliance: Persons with a disability, who require a modification or accommodation in order to participate in the public meeting, please contact LCSD at 707-733-1717 at least 10 hours prior to the scheduled meeting.**

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**MINUTES**

1.) **Call to Order:** 7:00 P.M.

2.) **Roll Call:** All Present

Seth Marks  
David Struve  
John Sarico  
Joel Geck-Moeller

3.) **Presiding Officers Announcements:**

4.) **Approval of Agenda Order:**

5.) **Consent Calendar:** Motion to approve: J.Sarico. Second: J.Geck-Moeller. Vote: Unanimous

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately.

- A. Minutes of Board Meeting of February 19, 2026 (pg. 3-4)
- B. Period Closed Report 2/5/2026 to 3/4/2026 (pg. 5)
- C. Financials for January 2026 (pg. 30-36)
- D. Financials for February 2026 (pg. 37-44)

6.) **Public Comment:**

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff. Speakers addressing the Board may be limited to three minutes and a time limit on the overall length of oral communications may be imposed.

7.) **Written Communications:**

- A. February Calendar (pg. 6)

**8.) Staff Reports:**

- A. Water Meter Report (pg. 7)
- B. General Manager's Report (pg. 8)

**9.) New Business:** Motion to approve: D.Struve. Second: J.Sarico. Vote: Unanimous.

- A. Approval of Fiscal Financial Audit of 2024-25 (pg. 9-29)

**10.) Old Business:**

**11.) Date of Future Meeting:**

April 16, 2026

**12.) Closed Session:**

**13.) Closed Session Report out:**

**14.) Announcements:**

**15.) Adjournment:**

Motion: J. Sarico. Second: J. Geck-Moeller. Vote: Unanimous.

Time 7:18 p.m.

**ADA Compliance: Persons with a disability, who require a modification or accommodation in order to participate in the public meeting, please contact LCSD at 707-733-1717 at least 10 hours prior to the scheduled meeting.**

# Loleta Community Services Dist

4/2/2026

## Period Close: From 3/4/2026 to 4/2/2026

	Water	Meter Fee	Sewer	N/A	N/A	Calc.1	Calc.2	Other.1	Other.2	Late Fee.1	Late Fee.2	Tax	Total
<b>Total:</b>													
Period Opening	36,866.78	0.00	751.92	0.00	0.00	0.00	0.00	(118.64)	(9,508.38)	734.35	0.00	0.00	28,726.03
Billings	25,980.24	0.00	751.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,732.16
Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	446.62	0.00	0.00	446.62
Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Credits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payments	(25,768.80)	0.00	(751.92)	0.00	0.00	0.00	0.00	0.00	(207.69)	(597.43)	0.00	0.00	(27,325.84)
Reverse Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Changed Accounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New Accounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Period Closing	37,078.22	0.00	751.92	0.00	0.00	0.00	0.00	(118.64)	(9,716.07)	583.54	0.00	0.00	28,578.97

FEBRUARY  
 S M T W T F S  
 1 2 3 4 5 6 7  
 8 9 10 11 12 13 14  
 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28

# MARCH 2026

APRIL  
 S M T W T F S  
 5 6 7 8 9 10 11  
 12 13 14 15 16 17 18  
 19 20 21 22 23 24 25  
 26 27 28 29 30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 10 1 Pay Day 60	2 Steve 61	3 Manny 62	4 63	5 64	6 65	7 66
Week 11 8 67	9 Steve 68	10 Time Cards 69	11 70	12 71	13 Pay Day Actual 72	14 73
Week 12 15 Pay Day 74	16 Steve 75	17 St. Patrick's Day Manny 76	18 77	19 7:00 Board Meeting 78	20 Spring Begins 79	21 80
Week 13 22 81	23 Steve 82	24 Manny 83	25 Time Cards 84	26 85	27 86	28 87
Week 14 29 88	30 Late Fee Steve 89	31 Final Deposit 90	MARCH			Meter Read



NIM 18



FM 3



LQ 11



FQ 25

# METER READING REPORT

Month of March 2026

Date: 4/16/2026

Number of meters read: 278

Number of missed reads: 0

Reasons:

Notes:

Meters were read at the end of the month on the 27<sup>th</sup> and 28<sup>th</sup>. Gophers were very active this month. Excessive amounts of dirt were removed from multiple meter boxes.

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**STAFF REPORT**

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**DATE:** APRIL 16, 2026

**TO:** BOARD OF DIRECTORS

**FROM:** DENNIE HER, GENERAL MANAGER

**SUBJECT:** GENERAL MANAGER REPORT

**Water Treatment Plant**

During March, the SCADA system experienced an issue in which it was unable to determine the water level in the storage tank. As a temporary measure, staff manually operated the well pump by turning it on in the evening and off in the morning. Staff member Jim Carr determined that the issue was due to a failed water level sensor, rather than a major SCADA system component. The sensor has been replaced to restore normal system functionality.

**Water Tank Project**

Due to the site's location, runoff and erosion present significant concerns; and consistent weather conditions are necessary to properly mitigate these risks. As a result, groundbreaking has been postponed until the end of April. This delay is not expected to impact the project completion date.

At present, the General Manager is the only District staff member involved in the project. Given the scale of the project, it is in the District's best interest to have additional staff involved and informed as it progresses. Lead Operator Manny Fonesca has been assigned to participate in project meetings and discussions with Wahlund Construction and SHN. Given Mr. Fonseca's background and involvement in the development of the project, Mr. Fonseca is the ideal person to be included.

Agenda Report  
Consideration of 2025 Board of Directors Meeting Calendar  
April 16, 2026

## **2026 BOARD OF DIRECTORS MEETING CALENDAR**

January 15

February 19

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

~~December 17~~ *December 10*

**State of California**

**GOVERNMENT CODE**

**Section 1780**

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1780. (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board

is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, **the board of supervisors of the county** representing the larger portion of the district area in which the election to fill the vacancy will be held, **may appoint a person** to fill the vacancy **within 90 days** of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) **If within 90 days of the date** the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council **have not filled the vacancy** and no election has been called for, then **the district board shall call an election** to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the **next established election date** provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district **board falls below a quorum**, then at the **request** of the district secretary or a remaining member of the district board, the appropriate **board of supervisors** or the city council shall promptly **appoint a person to fill the vacancy**, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)

Loleta Community Services District Board,

I am writing to formally submit my name for consideration to join the board, as I am eager to contribute to the community and support our shared goals.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cynthia L. Foley". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Cindy Foley

(Legal Name: Cynthia L. Foley)

253-576-8875

664 Pershing St

Loleta, CA 95551