

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE LOLETA  
COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD**

**Thursday, September 21, 2023 AT 7:00PM**

**LOCATION: LOLETA FIRE PROTECTION STATION  
567 PARK STREET  
LOLETA, CA**

Meetings are regularly held on the third Thursday of every month at 7:00 p.m. in the fire station meeting hall.  
For agenda item consideration, all documents need to be submitted before noon 10 days preceding any  
meeting.

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**AGENDA**

1.) **Call to Order: 7:00p.m.**

2.) **Roll Call**

**Seth Marks – present**

**David Struve -- present**

**Eric Stockwell -- present**

**John Sarico -- present**

**Brian Goodrich -- present**

3.) **Presiding Officers Announcements**

4.) **Approval of Agenda Order**

5.) **Consent Calendar: Motion to approve consent calendar; 1<sup>st</sup>- Stockwell 2<sup>nd</sup>-Struve; Ayes-all;  
**Motion passes****

All matters on the Consent Calendar are considered to be routine by the Board of Directors and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately.

**A. Minutes of Board Meeting of August 17, 2023**

**B. Financials for August 2023**

6.) **Public Comment**

This time is provided for people to address the Board or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Board may respond to statements. Any request that requires Board action will be set by the Board for a future agenda or referred to staff. Speakers addressing the Board may be limited to three minutes and a time limit on the overall length of oral communications may be imposed.

**Request for Adoption of Park as Part of the Loleta Community Services District for Oversight-  
The lease with North Coast Railroad Authority/The Great Redwood Trail will no longer be  
renewable as of 10/19/23 unless the Loleta Community Chamber is able to find general liability**

insurance coverage for the park. Attempts to find insurance have been made without success. If the lease for the park is not renewed, all of the structures placed in the park by the Chamber will need to be fenced off or removed (play equipment, basketball court, picnic tables, free library, food pantry, benches, etc). The Chamber requests that LCSD considers contacting its insurance provider and including the park in the policy with the stipulation that the additional payments to the policy will be covered by the Chamber. LCSD will also have the responsibility to “watch over” the park and notify the Chamber of any issues in order to classify the park as “attended”.

Request for the fee associated with bulk water meter rental to be waived for the local artist who will be power washing and then painting the storage container across from the creamery.

Request for the district to institute emergency response protocols for residents, including making available sandbags in the event of a water leak. Concerns over the availability of contact information/district website were brought up. One resident has inquired about the use of a District Facebook page for the sharing of pertinent information to Loleta residents.

**7.) Written Communications:**

- A. August Calendar

**8.) Staff Reports:**

- A. Water Meter Report
- C. General Manager’s Report

**9.) New Business:**

- A. Resolution 2023-06 Committing to Review Wastewater Rates Annually  
Review, Discuss, Vote

**Motion to approve Resolution 2023-06 after replacing the “is” following “NOW, THEREFORE” with “it”; 1<sup>st</sup>- Goodrich 2<sup>nd</sup>-Stockwell; Ayes-all; Motion passes**

**10.) Old Business:**

- A. Ordinance No. 2023-02 Sewer Moratorium  
Review, Discussion—no action

**11.) Dates of Future Meetings:**

- A. October 19, 2023

**12.) Closed Session: Closed session began: 8:44p.m.**

- A. Employee Status – Pursuant to Government Code Section 54957  
-- Annual Performance Evaluation of General Manager
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Portion of APN 309-042-025  
Agency negotiator: Manuel Fonseca, General Manager  
Negotiating parties: CalTrans  
Under negotiation: Price and terms of payment.

**13.) Closed Session Report out: 9:44p.m.**

**Motion to leave closed session; 1<sup>st</sup>-Goodrich 2<sup>nd</sup>-Sarico; Ayes-all; Motion passes**

**14.) Announcements:**

**15.) Adjournment:**

Motion Goodrich 2<sup>nd</sup> Stockwell Time 9:46p.m.

**ADA Compliance: Persons with a disability, who requires a modification or accommodation in order to participate in the public meeting, please contact LCSD 733-1717 at least 10 hours prior to the scheduled meeting.**